

ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF 3

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 06/30/2004		2. CONTRACT NO. (If any)		6. SHIP TO: Rilla Gaither	
3. ORDER NO. DTMA1N04073		4. REQUISITION/REFERENCE NO. PR600040089		a. NAME OF CONSIGNEE DOT/Maritime Administration, MAR-380	
5. ISSUING OFFICE (Address correspondence to) DOT/Maritime Administration, MAR-380 400 Seventh Street, SW., Room 7310				b. STREET ADDRESS 400 Seventh Street, SW., Room 7310	
c. CITY Washington DC		e. ZIP CODE 20590		d. STATE DC	
7. TO: a. NAME OF CONTRACTOR Kathy Fellows				f. SHIP VIA	
b. COMPANY NAME Ubiquis				8. TYPE OF ORDER	
c. STREET ADDRESS 305 Broadway Ste 408				<input checked="" type="checkbox"/> a. PURCHASE REFERENCE YOUR: Your ltr dtd 6/18/04 Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY New York		e. STATE NY		f. ZIP CODE 10007	
9. ACCOUNTING AND APPROPRIATION DATA - 69 - X4303 - 9 - 04 - 30 - - 40TECO - 160000 - - 254T - 04 - 3000 - 461 - - -				10. REQUISITIONING OFFICE DOT/Maritime Administration, MAR-611	
11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED					
12. F.O.B. POINT Destination		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) See Line Item Detail for Delivery Dates	
13. PLACE OF a. INSPECTION b. ACCEPTANCE				16. DISCOUNT TERMS 10 days % 20 days % 30 days % days %	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)		QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	SEE LINE ITEM DETAIL						
SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.				17(h) TOT. (Cont. pages)
	21. MAIL INVOICE TO: John G. Hoban						
	a. NAME DOT/Maritime Administration, MAR-330						
	b. STREET ADDRESS (or P.O. Box) 400 Seventh Street, SW., Room 7325			\$1,760.00		17(i) GRAND TOTAL	
	c. CITY Washington	d. STATE DC	e. ZIP CODE 20590				

22. UNITED STATES OF AMERICA BY (Signature)			23. NAME (Typed) Rilla A. Gaither TITLE: CONTRACTING/ORDERING OFFICER		
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RECEIVING REPORT

REPORT OF REJECTIONS

OPTIONAL FORM 347 (REV. 6/95) BACK

**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER		CONTRACT NO.		ORDER NO.		
06/30/2004				DTMA1N04073		
ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p>Court Reporter Services</p> <p>Provide Court Reporter Services for a Ship Manager RFP pre-proposal conference on July 8, 2004, 9AM-4PM (6 hrs, 1 hr lunch break, 2 (15 minutes) breaks (morning/afternoon)) at Loews L'Enfant Plaza Hotel, Room Monet 2</p> <p>Transcript Deliverables: One (1) electronic copy by email to: melicent.nhan@marad.dot.gov on 7/13/04, one (1) original, and two (2) copies</p> <p>POC: Melicent Nhan/202-366-0911</p> <p><i>Delivery Date</i> <i>Start Date</i> <i>End Date</i> 07/08/2004 07/08/2004 07/08/2004</p> <p>Reference Requisition: PR600040089</p>	1.00	NTE	0.000	0.00	
0001AA	<p>Audio recording</p> <p><i>Delivery Date</i> <i>Start Date</i> <i>End Date</i> 07/08/2004 07/08/2004 07/08/2004</p>	1.00	LOT	500.000	500.00	
0001AB	<p>Transcription price - 4-5 business days</p> <p>Transcript Deliverables: One (1) electronic copy by email to: melicent.nhan@marad.dot.gov on 7/13/04, one (1) original, and two (2) copies</p> <p><i>Delivery Date</i> <i>Start Date</i> <i>End Date</i> 07/13/2004 07/08/2004 07/08/2004</p>	6.00	HR	210.000	1,260.00	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17i) ➡ \$1,760.00